180 9001 : 2008

- · Consultancy Services
- Engineering, Procurement
   Construction (EPC)

(भारत सरकार का उपक्रम) जल संसाधन, नदी विकास व गंगा संरक्षण मंत्रालय (A Government of India Undertaking) Ministry of Water Resources, River Development & Ganga Rejuvenation

No.5/442/2019-Coord.

6th June, 2019

Shri K.V.S. Rao,
Director,
Department of Empowerment
of PwD (Divyangian)
Ministry of Social Justice & Empowerment,
Paryavaran Bhawan,
5th Floor, Antyoday Bhavan
Lodhi Road, CGO Complex, Pragati Vihar,
New Delhi- 110003

Sub: Identification of posts suitable for persons with disabilities.

Sir.

Please refer to your OM No. 34-16/2018-DD.III dated 12.12.2018 and letter No. F-11011/6/2019-Coordination Section dated 24.05.2019 of Ministry of Water Resources, River Development & Ganga Rejuvenation requesting to complete the exercise of identifying posts suitable for all categories of disabilities covered by the RPwD Act.

As desired, the requisite list and designations of posts in Group A, B, C and D along with their job profile in respect of WAPCOS is enclosed at Annexure-A.

प्राप्त किया Despatch No. ... 15,24

Yours faithfully,

(P.P. Bhardwaj) Head (Pers.)

Encl: As above

Copy to:

Under Secretary (Coord), MoWR, RD & GR

76-C, Institutional Area, Sector - 18, Gurgaon - 122 015 (Haryana), INDIA Tel.: +91-124-2399421 • Fax: +91-124-2397392

E-mail: ho@wapcos.co.in; mail@wapcos.co.in • Website: http://www.wapcos.co.in

CIN: U74899DL1969G0I005070

List and designations of posts in Group A,B,C and D along with their job profile in respect of WAPCOS

Group	Name of Post & Pay scale	Job Profile
Α	Engineer/ Engineer Trainee (Rs.40000-140000-IDA)	To provide technical support to Senior Level Engineering Officers in project implementation and preparation of DPRs and Engineering Designs, Investigations, Planning, Construction, operation etc. for Water Resources Development Projects/Hydro-Power Projects/Transmission and Distribution Systems etc. as well as Business Development.
	Dy. Manager/ Management Trainee (Rs. 40000-140000-IDA)	To support Senior Officers in implementation of rules and regulations as well as Personnel & Administration works.
В	No direct recruitment is made in Group-B category of posts in the Company.	
С	Draftsman Gr.III (Rs. 22000-76000-1DA)	To prepare drawings of projects and works related to Auto-CAD drawings.
	Surveyor Gr.III (Rs. 22000-76000-IDA)	To carry out survey works of various projects as per requirements.
	Jr. Personal Assistant (Rs. 22000-76000-IDA)	To provide Secretarial assistance to Senior Officers.
	Data Entry Operator Gr.II/ Jr. Computer Operator (Rs. 19000-66000-IDA)	Data punching and maintenance of project related documents.
	Jr.Assistant/Typist (Admn/Fin) (Rs.19000-66000-IDA)	Dealing with day to day receipts/typing works and maintenance of records etc.
	Staff Car Driver Gr.III (Rs. 19000-66000-IDA)	Driving work.
CI	Messenger Gr.III (Rs.14000-49000-IDA)	To provide messenger's duties.
	Safaiwala Gr.III (Rs. 14000-49000-IDA)	Office cleaning works.