

**WAPCOS LIMITED**  
(A Government of India Undertaking)  
76-C, Institutional Area, Sector- 18, Gurgaon (Haryana)

No. WAP/7/3/2025

23<sup>rd</sup> September, 2025

**CIRCULAR**

Sub: Expenditure on gifts on account of festivals- reg.

As per Department of Public Enterprises, Ministry of Finance D.O.No. PP-II-7/10/2025-DPE (FTS-14468) dated 17<sup>th</sup> September, 2025, all concerned officials are requested not to incur expenditure on gifts, etc. for any festival.

The instructions of DPE may please be noted for strict compliance please.

This issues with the approval of Competent Authority.

For WAPCOS Ltd.

  
(Sanjay Sharma)  
General Manager (HR)

All concerned

Copy to:-

1. Director (Finance)/ Director (C&HRD)/CVO
2. All CEDs/ SEDs
3. All SGM/ GMs/ PDs/Field offices (India & Abroad)
4. All CEs/HoDs
5. ~ CMD office – for kind information please
6. Hindi Section for Hindi version
7. Notice Boards